



# HILLINGDON

LONDON

## WiFi acceptable usage policy

### **Current rules for the appropriate usage of the guest WiFi Access in Learn Hillingdon - Adult Community Education.**

#### The service

Learn Hillingdon Adult Community Education will provide free wireless Internet (Wi-Fi) for learners and visitors invited to the centres. The free Wi-Fi service offered within Learn Hillingdon is an unsecure network provided for your convenience; its use is solely at your own risk. Filtering policies are applied.

Please note that currently there are no printing facilities available to Wi-Fi users.

On health and safety grounds, users are not allowed to plug their devices into electrical outlets.

#### Access to the service

To start using this service, please speak to a member of centre staff who will issue you with the network key required to enable connection to the network. This access code changes on a regular basis.

Your access to the Wi-Fi service is completely at the discretion of Learn Hillingdon and it may be blocked, suspended, or terminated at any time for any reason including, but not limited to, violation of L.B.Hillingdon Internet Acceptable Usage Policy, disruption of access to other users or networks, and/or violation of applicable laws or regulations e.g. illegal downloading of music, videos or infringing intellectual property rights.

You must not undertake actions that are harassing, defamatory, threatening, obscene, abusive, racist, sexist, offensive or otherwise questionable or inappropriate. Do not pretend to be anyone other than yourself. Do not collect email addresses or other personal details or use the Wi-Fi to send spam.

#### Connecting to the service

The name of the Wi-Fi hotspot (SSID) will vary according to the centre you are visiting – please check with Centre staff.

Learn Hillingdon staff cannot assist you in setting up Wi-Fi access on your personal laptop or device. You are responsible for setting up your own equipment. As the configuration of each manufacturer's device is unique, please refer to your documentation for connection instructions.

No guarantee is provided that you will be able to make a wireless connection.

Learn Hillingdon does not charge for using the wifi and on occasion, for technical, legal or operational reasons, it may not be available. The types of material that can be sent or received over the Wi-Fi may also be controlled. Learn Hillingdon reserves the right to suspend your access at any time in our sole discretion without consultation with you. Your use of the Wi-Fi is at your own risk and Learn Hillingdon is not responsible to you for any damages, losses, costs or expenses you suffer as a result of the Wi-Fi being unavailable, or where it does not operate as expected or causes loss or damage to any data.

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You are responsible to Learn Hillingdon for all damage, losses, costs or expenses suffered by Learn Hillingdon arising out of any breach by you of these rules, for example, copyright infringement or committing a criminal offence.

No guarantee is provided that you will be able to access the Internet service or third party website you require.

## Internet security warning

The service provided is not inherently secure and by using the service, you acknowledge and knowingly assume all risks with security regards relating to accessing the Internet over an unsecured network. You also agree to all terms set forth in the Acceptable Internet Usage Policy and Disclaimer.

Learn Hillingdon cannot and do not guarantee the privacy or safety of your data and communication while using the service and cannot and will not take responsibility for damage incurred from incorrect, insufficient or incomplete security settings or lack of up-to-date virus protection.

It is solely the user's responsibility to configure their device with the appropriate security settings, firewall and anti-virus protection to control access from other wireless devices and the Internet itself, without which:

- information sent from or to your device can potentially be captured by anyone else with a wireless device and the appropriate software.
- you are exposed to programs, such as viruses, worms and Trojans, which can damage your computer and data;
- your computer may be attacked by unauthorized or unwanted third parties.

Learn Hillingdon staff cannot advise you on how to protect yourself and cannot be responsible for assisting you in setting up security on your personal device.

## Online Banking, other financial services and personal or confidential data

Internet access provided by Learn Hillingdon is not secure and should not be used to transfer financial and other personal or confidential data.

The London Borough of Hillingdon is not responsible for the misuse of personal information entered on websites, nor can it guarantee that computers will access any purchased Internet content.

Internet access provided by the Service is not secure and should not be used to transfer financial and other personal or confidential data.

The London Borough of Hillingdon is not responsible for the misuse of personal information entered on websites.

If Learn Hillingdon are subject to any claim or request for information about your use of Wi-Fi, we may disclose information about you, for example, your IP address.

## Physical equipment security warning

You, the user, are solely responsible for the security and safety of your equipment, papers and personal belongings within Learn Hillingdon centres.

Please do not leave your wireless laptop, PDA or other device unattended at any time. Learn Hillingdon cannot be held responsible for any loss or damage incurred to your personal devices.

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