



HILLINGDON

LONDON

Ref: Next steps with Covid-19 prevention in adult learning centres

9 April 2021

Dear learners, parents/carers and staff,

Over the past year we have followed government guidance as the COVID-19 situation has developed. We have now been given new guidance about home testing for everyone who comes into adult learning centres. This will begin when summer term classes start from 19th April 2021.

Up to one in three people who have COVID-19 can spread the virus without knowing. This is because they have no symptoms. To reduce the spread of the virus, we need to identify those individuals. We can do this in Hillingdon Adult and Community Learning by carrying out tests at home twice every week, 3-4 days apart.

Taking test kits home

You will be able to collect your home test kits from Brookfield, Harlington or South Ruislip Adult Learning Centres. Before you attend your next class in a centre you can either:

- Come to an adult learning centre and pick up tests to do at home.
- Do a test at London Borough of Hillingdon centre ([book using this link](#)) and then pick up your home tests when you attend your first class.

You will be given a pack of 7 tests in a box with a separate leaflet on how to take the test and report the results.

Green Spaces, Sport and Culture
Residents Services
T.01895 676690 F.01895 673089
dhunn@hillington.gov.uk www.hillingdon.gov.uk
London Borough of Hillingdon,
Brookfield Adult Learning Centre,
Park Road, Uxbridge, UB8 1UW

Taking the test

You should take the test two times every week, even if you only attend a centre once a week.

Make sure you have enough time to do the test before going to an adult learning centre. Preferably this would be in the morning before going into a centre. However, we understand that for some people this may be challenging. Therefore, tests can be taken the evening before your class if needed. You need to report test results.

[Help and support is available](#), including instructions in different languages on how to test and report the results and a [video showing you how to take the test](#).

This does not replace symptomatic testing. If you have symptoms, you should self- isolate immediately, book a PCR test and follow national guidelines.

You need to report each test result

The result of each test needs to be reported using the NHS Test & Trace self-report website: <https://www.gov.uk/report-covid19-result>.

You will also need to tell Hillingdon Adult and Community Learning the result of each test by filling in the [Hillingdon Adult and Community Learning lateral flow result reporting form](#).

If you are doing lateral flow tests elsewhere (e.g. in your workplace) then you don't need to do home tests. However, we ask you to still use the [Hillingdon Adult and Community Learning lateral flow result reporting form](#) to tell us your results.

Why take part?

Taking part in testing is voluntary and you will be able to attend class whether you take part in testing or not.

I am strongly encouraging all learners, accompanying carers and staff to take part. Testing yourself at home will allow us to reduce the spread of the virus.

Please contact Wendy Elstone, our COVID Coordinator, if you have any questions or concerns about home testing.

Thank you for your support.

Debbie Scarborough

Service Manager.

Some frequently asked questions

What should you do after the test?

If anyone tests positive you, your household, any support bubbles you are part of should self-isolate immediately in line with [NHS Test and Trace](#) guidance for 10 days.

You should report your result to both NHS Test and Trace and Hillingdon Adult and Community Learning.

You should [order a confirmatory PCR test](#) if you have tested positive. The confirmatory PCR test should be taken within two days of the positive LFD test.

If the result of the test is unclear (void) you will need to do another test.

Negative and void results should be reported to both [NHS Test & Trace](#) and Hillingdon Adult and Community Learning.

A negative result does not guarantee that you are not carrying the virus. So, you should continue to follow social distancing and other measures such as wearing a mask in the centres to reduce transmission such as regularly washing your hands.

If you or anyone in your household gets symptoms of the virus you should follow national guidelines on self-isolation and testing.

Do I need to give consent?

Students and parents do not give written consent to take part in the home testing programme.

Please read the information below on how personal information and test results are shared and the privacy notice included with this email.

Once you open the kit you should take and report the results of the tests to [NHS Test & Trace](#) and Hillingdon Adult and Community Learning, regardless of the result (positive, negative, or void).

Reporting problems or issues with testing

If there is an issue with the test kit, for example something is missing, please report it by calling 119 and please also tell Hillingdon Adult and Community Learning.

If an accident or injury happens whilst using the test kit, please seek medical care by calling 111 (or 999 if it is an emergency). Please also report what happened using this website:

<https://coronavirus-yellowcard.mhra.gov.uk/>

What type of tests will be used?

We will be sending home Lateral Flow Device (LFD) tests. They are a fast and simple way to test people who do not have symptoms of COVID-19, but who may still be spreading the virus.

The tests are easy to use and give results in 30 minutes.

Further information: <https://www.gov.uk/guidance/understanding-lateral-flow-antigen-testing-for-people-without-symptoms>

Are LFD tests accurate?

Lateral Flow Devices identify people who are likely to be infectious. These

individuals tend to spread the virus to many people and so identifying them through this test is important.

These tests have been widely and successfully used to detect COVID-19 in asymptomatic individuals and are approved by the Medicines and Healthcare products Regulatory Agency (MHRA). The speed and convenience of the tests supports the detection of the virus in asymptomatic individuals, who would not otherwise have got tested.

The tests are highly specific, with low chance of false positives. They are also very sensitive and are able to identify the majority of the most infectious yet asymptomatic individuals. Extensive evaluation has been carried out on the tests and it shows that they are both accurate and sensitive enough to be used in the community for screening and surveillance purposes.

It is important to remember that these tests are only an aid to help stop the spread of the virus and you should continue to follow other guidance such as on wearing face coverings and social distancing.

How are LFD tests different to PCR tests?

There are 2 main types of test to check if you have coronavirus:

- Polymerase Chain Reaction (PCR) tests check for the genetic material (RNA) of the virus in the sample - you send the sample for processing at a lab; and
- Lateral Flow Device (LFD) tests detect proteins called 'antigens' produced by the virus - they give rapid results within 30 minutes.

What does it mean if I have a positive result?

If you have a positive antigen LFD test result you, your household and any support bubbles you are part of should self-isolate immediately in line with NHS Test and Trace guidance for 10 days. You need to report your result to both NHS Test & Trace and Hillingdon Adult and Community Learning.

You should order a confirmatory PCR test if you have tested positive. The confirmatory PCR test should be taken within two days of the positive LFD test.

You can [book a test here](#).

What does it mean if I have a negative result?

A negative result does not guarantee that you are not carrying the virus. So, you should continue to follow social distancing, and other measures to reduce transmission such as wearing a face mask and regularly washing your hands.

What if I have a void result?

If the result of the test is unclear (void), you should take another one. If the next test is also void, you should take a PCR test. You can [book a test here](#).

All test results need to be reported to both [NHS Test & Trace](#) and Hillingdon Adult and Community Learning.

Do I need to send the test to a lab?

No. The LFDs supplied do not need to be sent to a laboratory to get a result and can give a quick result in around 30 minutes. Guidance on self-testing is contained in the 'Instructions for Use' leaflet, which comes with the test kit. There is also a useful video to show you how to administer the test.

How do you report the result?

Once you have taken the test, you will need to report the result online (whether it is positive, negative or void) using this [service](#). You also need to tell Hillingdon Adult and Community Learning the test result. You will receive a text or email from NHS Test & Trace confirming that you have reported your test result.

All test results need to be reported to both [NHS Test & Trace](#) and Hillingdon Adult and Community Learning.

Can someone else in my household use a test kit sent home from school?

No, however whole families and households with primary school, secondary school, and college age pupils and students, including childcare and support bubbles, will be able to test themselves twice every week from home. This testing can be accessed through the following channels:

- get a rapid test at work, through workplace testing. Ask your employer for more information
- attend a test site to get tested where you will be able to see how to take the test or pick up tests to do at home (you can find your nearest test site via the postcode checker www.gov.uk/find-covid-19-lateral-flow-test-site or check your local council website) - collect tests to do at home. Find your nearest collection site [COVID Test Finder \(test-and-trace.nhs.uk\)](https://www.test-and-trace.nhs.uk)

If these options are not possible, there will be a supply of rapid tests for order online for people who need them the most. More information can be found on www.gov.uk/order-coronavirus-rapid-lateral-flow-tests

How will personal information and test results be shared?

To report your result, you will need to share some information about yourself, so that your test result can be traced.

You need to tell NHS Test & Trace:

- your name
- your test result
- the reference number on the test Kit

You will also need to tell Hillingdon Adult and Community Learning your test result.

Under UK law, Hillingdon Adult and Community Learning collect and store test result data because it is in the 'public interest'.

Hillingdon Adult and Community Learning will only share information with the Department of Health and Social Care (DHSC) if the test kits used are found to be faulty. If this happens, DHSC will use our information to contact people who used the faulty tests, so that they can be tested again.

When you report test results online, you are sharing information with DHSC. They will share it with your GP, local government, NHS, and Public Health England. This is so that they can offer you health services and guidance if you need to self-isolate. They might also use your data anonymously (without your name or contact information) to research COVID-19, and improve our understanding of the virus.

For more information on how personal data is used for testing please see the detailed privacy notice attached to this email.

Yours sincerely



Debbie Scarborough
Service Manager
Hillingdon Adult and Community Learning.