

Promethean Board

Help Guide For Tutors



HILLINGDON
LONDON

www.hillingdon.gov.uk

- 1. Introduction**
- 2. Connecting via HDMI**
- 3. Using the Touch Cable**
- 4. Promethean Board Apps**
- 5. Troubleshooting Issues**
- 6. Training Videos**



Introduction

Welcome to the Promethean Board! This interactive whiteboard can help you enhance your teaching experience, whether you're annotating, timing activities, or using interactive apps. You can connect your laptop, share your screen, and access a variety of tools to make your sessions more engaging.

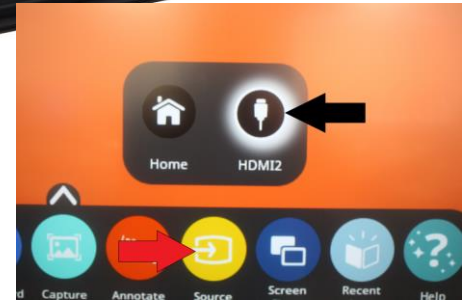
In this guide, we'll cover the basics:

- Connecting your laptop and using screen-sharing options
- Navigating apps like the Whiteboard, Annotate, and Timer
- Troubleshooting common issues with HDMI and Wi-Fi connections
- Advanced features like setting up a Promethean account for added benefits



Connecting via HDMI

- Find the HDMI Cable: Locate the HDMI cable provided in the box of cables (HDMI, charger, etc.).
- Plug it in: Insert one end of the HDMI cable into your laptop and the other end into the HDMI port on the Promethean board. The HDMI ports are usually labelled on the board.
- Switch Source: On the Promethean board, select the input source matching the HDMI port you used (e.g., HDMI 1, HDMI 2). The board should display your laptop's screen.



Using the Touch Cable

- Connect the USB Touch Cable: Connect one end of the USB touch cable to your laptop and the other end to the Promethean board.
- Verify Touch Functionality: Once connected, you should be able to control your laptop directly from the board. This includes dragging, clicking, and scrolling – just as if you were using a touchscreen laptop!



Promethean Board Apps



Whiteboard

Perfect for writing notes, solving problems, or drawing diagrams.



Spinner

An engaging tool for random selection in class activities, quizzes, or discussions.



Timer

A convenient way to manage class time during activities or discussions.



Chromium

A built-in web browser, perfect for accessing online resources, videos, or websites directly from the board



Annotate

Ideal for highlighting text or adding notes on top of content from your laptop or another device.



Screen Share

Share your screen wirelessly from your laptop or tablet, allowing for flexibility in presentation.



Troubleshooting Issues

HDMI Connection

- Check the Cable: Ensure the HDMI cable is securely plugged in at both ends.
- Select the Correct Source: Verify that the Promethean board's source is set to the HDMI port you're using (e.g., HDMI 1).
- Try Different HDMI Ports: If the screen remains black, try using other HDMI ports on the side of the board.

Sound/Volume Issues

On Your Chromebook:

- Click the Volume icon at the bottom right.
- Select the arrow next to the volume bar and choose AP7 as the sound output device.

On the Promethean Board:

- If AP7 is already selected, open the Locker on the board, go to Settings, and select Audio.
- Make sure the Board Speakers option is turned on.

Wi-Fi/Internet Connection

- Press the middle menu button or arrow and select the "Locker" icon.
- Go to "Settings" > "Network."
- Ensure the Wi-Fi option is enabled, then select the Guest Wireless Network.
- Close the settings, reopen the Locker, and launch the Chromium app.
- Type gmail.com in the browser. If you see an error, select Continue to Site to trigger the Hillingdon Terms and Conditions page.
- Check the box, click Done, and you'll be connected to the internet.





Training Video 1

This introduction video covers the basics of the board, including how to open presentations, annotate, capture content, and more.



Training Video 2

In this video, you'll learn how to use the whiteboard app, access different settings options, and utilize the screen sharing option.



Training Video 3

In this video, you'll explore various apps such as Timer, Spinner & more. Please watch these videos and feel free to reach out with any questions.



HILLINGDON
LONDON

www.hillingdon.gov.uk